Qualifications and Responsibilities

A. Team Composition:

1. Faculty Advisors:
   (a) One (1) individual per team appointed by a school or approved by the Middle Atlantic Region Student Events Committee (SEC)
   (b) Age: 21 years or older.
   (c) Either a member of that school’s faculty or an adult officially designated to represent that school during the competition and Convention student activities, or approved by the team’s respective CSI Region when a collective team representing two or more schools is formed as a student contingent from that region.
   (d) Advisors shall be the primary points of contact with SEC.
   (e) Responsible for coordinating team competition activities, events, and administration before, during, and after the Convention.
   (f) Advice/counsel to assigned student team is expected and strongly encouraged; physical competition participation is not allowed.
   (g) SEC must receive a signed “Release Waiver” by advisor(s).

2. Student Participants:
   (a) Three (3) to five (5) students per team.
   (b) Students must be approved for student status for the immediately preceding quarter/semester or current summer session.
   (c) Academic discipline of students required as typical construction industry studies, e.g. architecture, construction science, engineering, interior design, landscape design, or SEC approved disciplines.
   (d) Student team composition may or may not choose, as a group, to be mixed by academic discipline, school association, state residency, CSI region, or country of origin.
   (e) If requested, SEC can facilitate composition of independent students and faculty advisors into team units.
   (f) SEC must receive a signed “Release Waiver” by each student participant; SEC will provide the release for signatures at the Student Orientation.

3. Team Assignments/Registration:
   (a) Space, booths, and equipment allocations restrict participation to a total of twenty-two (22) teams.
   (b) The philosophy of the SEC is to encourage the maximum number of students to participate, which at the same time will provide the broadest spectrum of institutional representation. Therefore, single institutional teams with only 3 or 4 students may be requested to accept a student from a different institution as a team member. SEC will strive to facilitate such placement on a voluntary basis if at all possible.
CONSTRUCTION SPECIFICATIONS INSTITUTE  
CSI University 2003, Philadelphia, Pennsylvania 
June 26-28, 2003  

(c) One (1) team (Team Omega) will be reserved for individual students not otherwise assigned or connected with a participating institution to be assigned at the Competition by the SEC on an as needed basis. Final filling of this team will be made at the orientation Thursday, June 26, unless assignments are completed earlier.  

B. Team Responsibilities:  
1. Coordination:  
   (a) At least one representative from each team must attend the competition orientation scheduled for Thursday evening, June 26, 2002.  
   (b) Determining distribution of any scholarship awards/monies presented to a team by SEC shall be the choice of that team upon approval of their faculty advisor. SEC recommends that the teams from Student Affiliates and participating schools or CSI Regions have a distribution recommendation in place and approved by their sponsoring organization prior to the competition.  

2. Design and construction of contest team solution:  
   (a) Base design on theme and parameters issued by SEC.  
   (b) Use only materials and equipment provided by SEC.  
   (c) Complete contest within time span designated by SEC.  
   (d) Utilize only student team members in actual design/construction.  
   (e) Listen to faculty advisor as a team “crit”, no hands-on activity.  
   (f) Involve (no hands-on assistance) interested conventioneers via faculty advisor. Students, as well as Faculty Advisors, are encouraged to visit with the public, share ideas, and engender enthusiasm of conventioneers. However, the public cannot touch tools or materials used by a team or anything within a construction booth space.  

3. Schedule:  
   (a) 10:00 to 10:30 am: Last minute directions will be given by SEC. This will give you a chance to gather your thoughts, check your materials against the materials list and get ready.  
   (b) 10:30 am: Construction will commence without formal breaks. A hogie buffet lunch will be brought in to the hall for participants to eat at their competition site as they are ready for a break.  
   (c) 3:30 pm: Construction will end. You will have 15 minutes to take a breather and do clean-up and final checks on your structure.  
   (d) 3:45 pm: Judging for function and design will begin and will continue until all team designs have been examined and had an opportunity to perform.  
   (e) 5:00 to 7:00 pm: The Competition Hall will be opened to the attendees of CSI -U to vote for the People's Choice Award.  
   (f) 7:00 pm: Voting will be closed. Upon completion of all of the voting and judging, Teams will disassemble their structures and clean up their sites in preparation for Saturday's activities.
4. **Cleanup:**
   
   (a) Remove from booth all trash and non-related items to the team’s contest solution prior to the end of the time allotted for the competition construction; place trash in designated containers.
   
   (b) Each team shall dismantle their contest project after 7:00 pm, but not later than 8:00 pm, Friday, June 27, and discard trash and repackage elements as directed by SEC.
   
   (c) Each team shall be responsible for damages or cleaning required for the provided elements within their construction booth, e.g. glue or marks on tablecloths, tears in drapes, burns on carpeting, or other similar damages. Standard cleaning is not part of this responsibility.

C. **SEC Responsibilities:**

1. **Contest Criteria:**
   
   (a) Develop contest theme, parameters, general procedures for participants and teams; distribute to teams via faculty advisors, web sites, and at contest orientation.
   
   (b) Develop specific regulations for design-build contest rules and judging to be distributed at team orientation June 26.

2. **Contest Mediation:** SEC and The Construction Specifications Institute reserve the right to limit participation, set standards and requirements, and act as required in regard to the student competition.

3. **Contest Booth:**
   
   (a) Provide one ten feet cubed (width, depth, height) booth per team; no multiple or combined booths/teams permitted.
   
   (b) All design-build contest items must be totally contained within the booth, e.g. attaching or suspending items from any element outside of booth will not be allowed, unless provided/approved by SEC. Booth divider markings are considered “outside” of the booth and must not be utilized as a part of any element of a design-build project. Typically all projects must be supported by the floor or by the table provided in the booth.
   
   (c) Booth assignments will be assigned by draw at the Competition Orientation Thursday night.
   
   (d) One 6 foot diameter table will be provided in each Booth.
   
   (e) Each Booth will be furnished a standard team sign. Although an “official” team sign will designate each construction booth, the team occupying such booth is encouraged to decorate and display a team “logo/name” sign and to display logo or mascot of their associated institution or other similar team-related displays. Any other signs, such as sponsor appreciation signs may be located immediately outside of the booth space and along the public face of the booth. Other locations may be appropriate if approved by the MAR SEC.